

Meeting	Raupo Drainage Committee
Date	Thursday 16 May 2019
Time	Meeting started at 10.00am Meeting concluded at 12.40pm
Venue	Ruawai Tokatoka War Memorial Hall, Ruawai
Status	Unconfirmed

Open Minutes

Membership

Chair: Ian Beattie
Members: Councillor Anna Curnow
David Hart
Greg Gent
Brian Madsen
Ross McKinley
Mayor Jason Smith
Ken Whitehead

Jason Marris
General Manager Governance, Strategy and Democracy

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Minutes of the Raupo Drainage Committee meeting Thursday 16 May 2019 in Ruawai

1 Opening

1.1 Karakia

The Governance Advisor opened the meeting with a karakia.

1.2 Present

Ian Beattie (Chair), Councillors Anna Curnow, David Hart, Brian Madsen, Mayor Jason Smith and Ken Whitehead

In Attendance

Name	Designation	Item(s)
Wayne Crump	Drainage Co-ordinator	All
Donnick Mugutso	Waters and Waste Manager	All
Matthew Smith	4 Waters Planning and Design Engineer	All
John Burt	Property and Commercial Advisor	3—Close
Lisa Hong	Governance Advisor	All (Minute-taker)

1.3 Apologies

Moved **Smith/Curnow**

That the apologies of Ross McKinley and Greg Gent be received.

Carried

1.4 Confirmation of agenda

Moved **Smith/Curnow**

That the Committee confirm the agenda for 16 May 2019.

Carried

1.5 Conflict of interest declaration

Nil.

2 Presentations and Petitions

Nil.

3 Minutes

3.1 Confirmation of Raupo Drainage Committee minutes 21 February 2019

General Manager Governance, Strategy and Democracy

1603.23

Moved Beattie/Curnow

That the unconfirmed minutes of the Raupo Drainage Committee meeting held 21 February 2019 be confirmed as a true and correct record, with the following amendment:

- *Item 1.5 – ‘Clive Smith spoke in the public forum regarding G Canal and Smiths Canal’ to ‘Clive Smith spoke in the public forum regarding machine cleaning of G Canal and lack of alligator weed in Smiths Canal’.*

Carried

5 Information

5.1 Raupo Drainage Committee Operations Update – February 2019 to April 2019

Land Drainage Co-ordinator 4303.24/AM

Moved McKinley/Madsen

That the Raupo Drainage Committee notes the ‘Raupo Drainage Committee Operations Update – February 2019 to April 2019’ report.

Carried

5.2 Raupo Drainage District financial report for the period ended 31 March 2019

Financial Services Manager 4303.24

Moved Beattie/Madsen

That the Raupo Drainage Committee:

- a) *Notes the Raupo Drainage District financial report for the period ended 31 March 2019.*

Carried

4 Decision

4.1 Raupo Drainage Board Election 2019

Governance Advisor 4303.24/Governance/2019 elections

[Secretarial Note: This item was taken out of order, between items 5.2 and 5.3.]

Moved Beattie/Curnow

That the Raupo Drainage Committee:

a) *Notes the draft timeline for the 2019 Raupo Drainage Board election as below:*

<i>Early July</i>	<i>Media campaign starts (council website, local newspaper)</i>
<i>Friday 05 July</i>	<i>Mail-out to all Raupo Drainage Targeted Rate ratepayers</i>
<i>Friday 12 July</i>	<i>Nominations open</i>
<i>Friday 09 August</i>	<i>Nominations close</i>
<i>Wednesday 14 August</i>	<i>Ballot papers mailed out</i>
<i>Saturday 07 September</i>	<i>Election day, voting to close at noon</i>
<i>Monday 09 September</i>	<i>Provisional result</i>
<i>Monday 16 September</i>	<i>Final results</i>

Carried

5 Information

5.3 Murphy Bower stopbank update

Planning Engineer 4303.24

Moved Smith/Beattie

That the Raupo Drainage Committee:

- b) *Recommends to the Chief Executive to engage full legal representation to confirm the appropriate statutory process in the event an amicable agreement cannot be reached with the landowner regarding the Murphy Bower Stopbank issue.*
- c) *Notes that the Raupo Drainage Committee does not have a budget for these legal costs.*

Carried

6 Public Excluded Raupo Drainage Committee agenda items 16 May 2019

The meeting went into Public Excluded session at 12.11pm.

Moved Beattie/Curnow

That the public be excluded from the following part of the proceedings of this meeting namely:

- Confirmation of Public Excluded Raupo Drainage Committee minutes
21 February 2019

The general subject matter of each matter to be considered while the public is excluded, the reasons for passing this resolution in relation to each matter and the specific grounds under s48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered:	Reason for passing this Resolution	Ground(s) under Section 48(1) for the passing this resolution:
Confirmation of Public Excluded Raupo Drainage Committee minutes 21 February 2019	Section 7(2)(i) to enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	S48(1) (a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

Carried

Unconfirmed

7 Open minutes Raupo Drainage Committee 16 May 2019

The meeting returned to Open session at 12.12pm.

7.1 General Business

The Committee discussed:

- The rental property behind Raupo Drainage Board office
- Floodgates – 2 complaints received
- Preston Farms culvert block – depth of culvert
- Council infrastructure projects in the Ruawai area
- Drain 11 – cleaning required due to landslip.

Closure

The meeting closed at 12.40pm.

Kaipara District Council
Dargaville

Unconfirmed